Minutes of the Regular Meeting of Council of the District of Lantzville held on Monday, October 23, 2017 at 7:00 pm in the Council Chamber, Municipal Hall, 2<sup>nd</sup> Floor, 7192 Lantzville Road, Lantzville, BC

PRESENT:	Council:	Acting Mayor Bob Colclough Councillor John Coulson Councillor Will Geselbracht Councillor Denise Haime Councillor Dot Neary Councillor Mark Swain
	Absent:	Mayor Colin Haime
	Staff:	Ronald Campbell, Chief Administrative Officer Trudy Coates, Director of Corporate Administration Jeannie Beauchamp, Director of Financial Services Fred Spears, Director of Public Works Frank Limshue, Community Planner

Acting Mayor Colclough called the meeting to order at 7:00 pm and recognized that the meeting was taking place on the traditional territory of the Snaw-Naw-As First Nation.

#### **ADOPTION OF THE AGENDA**

MOVED and SECONDED, THAT Council adopts the October 23, 2017 regular Council meeting agenda, as amended with additional information for item 4a) Public Hearing Input received October 23, 2017 from Ian Savage, Andrew Hawkins and Lynn Cobley regarding CruisePlus site on Caillet Road Rezoning, and corrected page numbering.

#### CARRIED UNANIMOUSLY

**RECOGNITION** – Nil

#### **DECLARATION OF CONFLICT**

Councillor Haime announced that she intended to declare conflict in relation to item 12 d) motion regarding the Legal Budget to be safe.

Councillor Coulson announced that he would also be declaring conflict, to err on the side of caution, in relation to item 12 d) motion regarding Legal Budget.

#### PUBLIC AND STATUTORY HEARINGS

1. District of Lantzville Zoning Bylaw No. 60, 2005, Amendment (7143 Caillet Road) Bylaw No. 60.35, 2017

Acting Mayor Colclough declared the public hearing open at 7:00 pm, convened pursuant to Section 890 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in the proposed "District of Lantzville Zoning Bylaw No. 60, 2005, Amendment (7143 Caillet Road) Bylaw No. 60.35, 2017". The Acting Mayor introduced the Council members in attendance, reviewed the purpose of public hearings and procedures to follow during the hearing, and noted that Council cannot receive any submissions or hear speakers on any of the matters contained in the bylaw, after the Public Hearing closes.

The Community Planner introduced the proposed Bylaw No. 60.35, and reviewed the staff report, confirming:

- the dates of first and second reading of the bylaw, public hearings previously held, reconsideration of the vote on third reading, and publication and delivery of notices;
- the submissions received and distributed with the agenda and three submissions received since the agenda distribution and added to the agenda from Ian Savage (23 Oct 2017) Andrew Hawkins (23 Oct 2017) and Lynn Cobley (23 Oct 2017) re CruisePlus site on Caillet Road Rezoning;

- Council, as requested by a property owner, is considering amending District of Lantzville Zoning Bylaw No. 60, 2005 through the adoption of Bylaw No. 60.35;
- an information binder with background information was available for public inspection at the District Office and at the entrance to the meeting room during the hearing;
- Bylaw No. 60.35, if adopted, would amend the "District of Lantzville Zoning Bylaw No. 60, 2005" by rezoning the property legally described as Lot 2, District Lot 27G (Formerly Known as District Lot 27), Wellington District, Plan 36633 and located at 7143 Caillet Road to be rezoned from Commercial 1 (CM1) under Subdivision District 'L' to Commercial 8 (CM8) under Subdivision District 'L' to permit a mix of commercial and residential uses;
- the current CM1 zone allows for 1 residential unit, while the proposed CM8 zone would allow up to a maximum of 10 residential units; the CM8 zone also requires that at least 40 % of the development must be commercial;
- that the applicant has indicated that if the zoning amendment bylaw is approved, they would subsequently apply for a development permit to redevelop the property to accommodate expansion of the existing business, plus accommodate additional commercial and residential space on the property; and
- an image board in the package and on display is for information, and is intended to provide examples of the form and character for the design of the building which the applicant would be exploring with their designer at the development permit stage.

The Acting Mayor called on the applicant to speak. Dave Frinton, speaking on behalf of himself and his wife, Shelly Good, the subject property owners, owners/operators of CruisePlus and applicants, spoke in support of their application, noting they would like to keep their business in the community; are not developers; have not been contacted by complainants; are not planning a 4-storey or higher box building with tiny rental suites; will have a limit on the number of suites due to parking limitations; would agree to a limit of a maximum 8 units if Council prefers; only wish to reduce risk in developing their new office, providing a better place for clients to visit and staff to work; are not a call centre; will design a build that will look great and will enhance the look and charm of the Village; understand that survey results and OCP recommendations support mixed use; hope the neighbours will appreciate the improved look; project that traffic increase should be minimal (less than 1%); will update the Village core; are a responsible model for development in Lantzville; and want to see a win-win for the town, residents and applicants.

The Acting Mayor called for the first time for people present who believed that their interest in property was affected by the proposed bylaw to raise their hand, wait to be recognized before speaking at the podium, and to state their full name, civic address, and whether they are speaking on their own behalf or for a client, company or group of citizens.

Dave Scott, 6898 Harwood Drive, spoke in support of the rezoning, stated the existing OCP and draft OCP support residential with commercial in the downtown core, noted at the last Committee meeting the mixed use was supported conditional on residential being on top, and stated his hope that this development will kickstart the redevelopment of the downtown core.

Brian Blood, 7075 Caillet Road, spoke in opposition, noted living in rapidly changing and uncertain times, expressed concern that the current bylaw will allow a huge, risky experiment beyond control and is not planning, could go badly for the neighbourhood, allows slum landlordism, no local goods or services, transformation of the commercial core to apartments with a few businesses diluting the business district, and if there are outcomes that we do not want the bylaw should prohibit it; questioned the property owners' needs, is the largest employer in the Village, how will the bylaw serve the owners' needs, the whole process is not about accommodating the property owner but about end running the OCP Review, and expressed concern about post hearing policy and procedures on receiving submissions and post hearing procedures.

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Jamie Dryburgh, 7079 and 7075 Caillet Road, spoke in opposition, asked for clarification on the opportunity to put conditions on an application, described the history of living in the Caillet Road neighbourhood, expressed concern about the risk of the proposed bylaw, and questioned how those who do not live on the street are making the decision about the bylaw.

Marjorie Stewart, 7516 Lantzville Road, stated her understanding was to give views on the application for Council to make a decision in the best interest of the whole community, expressed support for the increased densification in the Village core, reviewed history in the community, spoke in support of diversity – some young, old – and asked people to remember real villages.

Hilda Higgs,7048 Dickinson Road, stated if something is commercial it should be 60/40 commercial to residential, noted how long she has lived in the community and waited for a water connection, questioned how they will get a water connection for the residential units, and expressed concern if commercial will receive water ahead of residential.

Mel Fredericksen, 7135 Caillet Road, right next door to Cruise Plus, expressed concern about the plan, uses permitted would require more parking spots, water availability, number of parking spaces next to his property line, plan is too bleak and questioned suitability for seniors with size of the units on the second floor.

Sara Wallbank, 6901 Eastwind Drive and business operator in the village core, spoke in support of the development, stated according to the OCP this fits with what the community plan is, 68% of respondents were in favour of this type of project, also have a concern for the neighbours having lived next to a construction zone, and suggested that neighbours' concerns could be addressed during the Development Permit stage, regentrification does a world of good – even for personal morale – e.g., the Market, and mixed commercial residential use would be an improvement and provides options for diversity and aging in place.

Graham Savage, 6685 Harwood Drive, spoke in support of the proposal, noting it fits with the current OCP, aligns with the Village Core Plan that has not been adopted yet but is supported by the community, there is a commercial use on the property now, the building is at its end and employees work in a very congested area; and he feels it is sad that people are voicing concern about residential when this is an opportunity to get people into the village core.

Jack Roberts, 7084 Caillet Road, commented on new information, the reconsideration process, people bought the property knowing what the zoning is, people in favour do not live near it, noted that we are in the midst of developing the OCP and recommended the application wait until the OCP is completed and fit it in there.

Carol Halliwell, 7186 Lancrest Terrace, spoke in opposition to the proposal as it stands, in the spirit of the current OCP opposed to the proposed bylaw, no indication additional residential in the village core is required, stating that allowing up to 10 residential units will cause more parking problems, questioned if this gets passed can they assume that they could put 10 residential units, and questioned why are the residential properties between Caillet and Jacks being considered for rezoning to commercial.

John Halliwell, 7186 Lancrest Terrace, noted currently under the current OCP as the new OCP has not been adopted yet, cautioned due to the shortage of water, and the impacts, like population increase, that could happen if this bylaw goes.

Ron Osborne, 7191 Lancrest Terrace, noted he attempted to subdivide his property but it was opposed due to insufficient water; stated he is opposed to this development as Lantzville is a desirable place to live, Vancouver is now unlivable, heard that this bylaw is very loose and could open a floodgate to development, and increased value of houses like in North Vancouver could upset the balance.

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Sandra Roberts, 7084 Caillet Road, stated she lives close to the development, is opposed to the development, expressed concern with current traffic and pedestrian safety, chose to live in Lantzville, it was a safe neighbourhood to raise children, and we need to be careful to not destroy it.

Brian Blood, 7075 Caillet Road, clarified statements, noting he was on the original OCP committee, references to the existing OCP allowing residential and commercial mix, stated they envisioned a baker living over a bakery and were not thinking of apartments or residential over whelming commercial, is not opposed to any kind of densification – most people were not opposed to densification of the Lantzville Projects property or the larger properties, e.g. back of the lumber yard, no opposition to construction noise, existing neighbourhoods with large lots and gardens, and it is not fair to change the game and concluded that it is not about nimbyism.

Jamie Dryburgh, 7079 and 7075 Caillet Road, noted in the last four months comments about traffic and how 7143 Caillet Road traffic might affect the neighbourhood, the applicant referenced guesstimates on traffic volume and questioned why, and stated that it is a significant concern for the neighbourhood.

Dave Frinton, 7143 Caillet Road, stated he understands that water is a consideration, plan to design in anticipation, here for 17 years, owned a piece of property on Uplands Road, bought this commercial piece of property after outgrowing the site where Risos is located, suggested traffic from commercial, reiterated that they are not big time developers, have added lots to the community, and want to stay here.

The Acting Mayor called for a second time for speakers or submissions.

The Acting Mayor reiterated that submissions cannot be considered after the hearing closes, and he called for a third and final time for anyone who wished to speak or present written submissions.

Acting Mayor Colclough called for a third and final time for speakers, and hearing no one, he declared the public hearing for "District of Lantzville Zoning Bylaw No. 60, 2005, Amendment (7143 Caillet Road) Bylaw No. 60.35, 2017" closed at 8:20 pm.

#### **INVITED PRESENTATIONS AND PUBLIC DELEGATIONS** – Nil

#### PUBLIC INPUT PERIOD – Nil

#### **APPROVAL OF THE MINUTES**

MOVED and SECONDED, THAT Council approves the October 2, 2017 regular Council meeting minutes, as presented. **CARRIED UNANIMOUSLY** 

#### **BUSINESS ARISING FROM THE MINUTES** – Nil

#### **CONSENT AGENDA** – Nil

#### BYLAWS

1. Bylaw No. 60.35

MOTION ON THE FLOOR (*NO MOVER OR SECONDER REQUIRED*) THAT Council gives third reading to "District of Lantzville Zoning Bylaw No. 60, 2005, Amendment (7143 Caillet Road) Bylaw No. 60.35, 2017".

# MOVED and SECONDED, THAT Council takes a five-minute recess. **CARRIED UNANIMOUSLY**

Meeting Recessed: 8:23 pm Meeting Resumed: 8:27 pm with all of Council in attendance, except Mayor Haime. District of Lantzville October 23, 2017 Regular Council Meeting Minutes Page 5 of 10

#### MOTION ON THE FLOOR

THAT Council gives third reading to "District of Lantzville Zoning Bylaw No. 60, 2005, Amendment (7143 Caillet Road) Bylaw No. 60.35, 2017". Opposed: Councillors Coulson, Haime and Swain

# DEFEATED

MOVED and SECONDED, THAT Council takes a five-minute recess. **CARRIED UNANIMOUSLY** 

Meeting Recessed: 8:58 pm Meeting Resumed: 9:02 pm with all of Council in attendance, except Mayor Haime.

#### 2. **Bylaw No. 144**

C17-129 MOVED and SECONDED, THAT Council adopts "District of Lantzville Phase III Sanitary Sewer Collection System Loan Authorization Bylaw No. 144, 2017".
CARRIED UNANIMOUSLY

### 3. **Bylaw No. 146**

C17-130 MOVED and SECONDED, THAT Council adopts "District of Lantzville 2018 Property Tax Exemption Bylaw No. 146, 2017". CARRIED UNANIMOUSLY

### ${\bf CORRESPONDENCE-Nil}$

#### REPORTS

- 1. Mayor & Councillors Verbal Updates
  - Councillor Swain commented on social media comments about logging on the Gee property and whether there should be a notification about active logging
  - Councillor Haime commented on work on drainage underway on the Gee property, and Council member discussions with members of the School District #68 Board
  - Acting Mayor Colclough commented on attending the October 14<sup>th</sup> Coombs to Parksville Rail Trail opening with Councillor Geselbracht, and celebration recognizing the trail opening and the 50<sup>th</sup> anniversary of the Regional District of Nanaimo providing services to the region.
- 2. Q3 Capital Project Update For Information
- 3. **Investment Holdings Report** For Information

# 4. October 16/17, 2017 Committee of the Whole Meeting Recommendations

- C17-131 MOVED and SECONDED, THAT Council instructs staff to amend the Financial Plan Capital Budget Summary, Tab 7, to move line item 8 Mens Washroom Renovation Costin, planned for 2020, to include in 2018 with a budget of \$11,220.
  Opposed: Councillor Coulson CARRIED
- C17-132 MOVED and SECONDED, THAT Council instructs staff to amend the 2018 2022 Financial Plan Non-Core Special Request Items, Tab 3 - General Government section, to move line item 15 Grant In Aid amount of \$2,500, back into the Core budget.
  CARRIED UNANIMOUSLY

MOVED and SECONDED, THAT Council approves the 2018 – 2022 Financial Plan Non-Core & Carry Forward Special Request Items, Tab 3, excluding line item 8 Increase to Legal Budget, line item12 12-month Deputy Director of Finance, line item 14 Fire Association Fireworks Funding, line item15 Grant-in-Aid, line item 16 Increase to Admin Casual Hours, line item 17 Director of Corporate Admin Vacation Coverage, and line item 22 Zoning Bylaw Review that will be considered separately.

C17-133 MOVED and SECONDED, THAT Council refers the Non-Core & Carry Forward Special Request Items, Tab 3, approval motion to bring back a list of the items to be approved. Opposed: Councillor Geselbracht

### CARRIED

Councillor Haime stated that she was declaring conflict for the same reasons as last time; and she immediately left the meeting at 9:22 pm.

Councillor Coulson stated that he was declaring conflict for self-preservation; and he immediately left the meeting at 9:22 pm.

C17-134 MOVED and SECONDED, THAT Council instructs staff to copy and insert the Councillors' comments in the minutes at the beginning of the meeting when they announced, under Agenda item 3. Declaration of Conflict, their intention to declare a conflict under item 12 (d) October 16/17, 2017 Committee of the Whole Meeting Recommendations.

#### CARRIED UNANIMOUSLY

At the beginning of the meeting, Councillor Haime announced that she intended to declare conflict in relation to item 12 d) motion regarding Legal Budget to be safe.

At the beginning of the meeting, Councillor Coulson announced that he would also be declaring conflict, to err on the side of caution, in relation to item 12 d) motion regarding Legal Budget.

MOVED and SECONDED, THAT Council approves the 2018 – 2022 Financial Plan Non-Core Special Request Item - General Government section, line item 8 Increase to Legal Budget for 2018, as amended increasing by \$15,000, from \$17,000 to \$32,000 with the additional \$15,000 being funded from taxes.
CARRIED UNANIMOUSLY

Councillors Coulson and Haime returned to the meeting at 9:30 pm.

C17-136 MOVED and SECONDED, THAT Council removes from the 2018 – 2022 Financial Plan Non-Core Special Request Items – General Government section, line item 14 Fire Association Fireworks Funding at \$4,500 for 2019-2022 but leaves it in for 2018 to allow time to consider options. Opposed: Councillor Neary CARRIED

#### **UNFINISHED BUSINESS** – Nil

#### **NEW BUSINESS**

1. **Draft Official Community Plan** – For Information

MOVED and SECONDED, THAT the November 9, 2017 Official Community Plan (OCP) public meeting be postponed until such time as the OCP Review Select Committee can review and sign off on the changes to the minutes from the July 28 and October 17, 2017 OCP Review Select Committee meetings; AND FURTHER THAT an updated OCP draft be completed prior to going to consultation.

Opposed: Councillors Colclough, Geselbracht, Neary and Swain **DEFEATED** 

- 2. Peterson Road Waterline Tender Results
- C17-137 MOVED and SECONDED, THAT Council not award the tender for the 2017 Peterson Road Watermain Replacement Project at this time due to insufficient funding. CARRIED UNANIMOUSLY

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### 3. 2018 Council Meeting Schedule

C17-138 MOVED and SECONDED, THAT Council approves the 2018 Council Meeting Schedule for the 2018 regular Council and Committee of the Whole meetings, as attached to the October 23, 2017 staff report, including cancelling the September 24, 2018 regular Council meeting, and holding the 7:00 pm November 5, 2018 Inaugural meeting at Costin Hall, 7232 Lantzville Road; AND FURTHER authorizes staff to publish notice of availability of the schedule. **CARRIED UNANIMOUSLY** 

#### 4. Whistle Blower Protection Policy

C17-139 MOVED and SECONDED, THAT Council adopts the Whistle Blower Protection Policy, substantially in the form presented October 23, 2017. CARRIED UNANIMOUSLY

5. Memorandum of Understanding with Respect to the Development of The Foothills Lands dated September 4, 2014

MOVED and SECONDED, THAT Council directs staff to provide a report to Council regarding the status of the September 4, 2014 Memorandum of Understanding (MOU) with respect to the development of the Foothills lands (Lone Tree Properties Ltd.).

MOVED and SECONDED, THAT Council extends the meeting past 10:00 pm. **CARRIED UNANIMOUSLY** 

#### MOTION ON THE FLOOR

THAT Council directs staff to provide a report to Council regarding the status of the September 4, 2014 Memorandum of Understanding (MOU) with respect to the development of the Foothills lands (Lone Tree Properties Ltd.).

MOVED and SECONDED, THAT Council amends the motion by striking "a report" and inserting "an In-Camera report".

Opposed: Acting Mayor Colclough, Councillors Coulson, Haime and Swain **DEFEATED** 

MOVED and SECONDED, THAT Council amends the motion by adding "and the Schedule B requirements registered through the Covenant".

Opposed: Councillors Geselbracht and Swain CARRIED

#### C17-140 MAIN MOTION AS AMENDED

THAT Council directs staff to provide a report to Council regarding the status of the September 4, 2014 Memorandum of Understanding (MOU) with respect to the development of the Foothills lands (Lone Tree Properties Ltd.) and the Schedule B requirements registered through the Covenant on title. Opposed: Councillors Geselbracht and Neary **CARRIED** 

# **INTRODUCTION OF LATE ITEMS** – Nil

#### NOTICE OF MOTION

1. Notice from Councillor Coulson of His Intent to Move the following Motion November 6, 2017 regarding Upper/Lower Lantzville Boundary Definition (Lantzville/Nanaimo Water Agreement) Questions – For Information

THAT Council requests staff conduct an information audit and report detailing how the Upper Pressure Zone became the targeted location for Nanaimo water whereas:

- 1) The District's solicitor conflict of interest opinion of 2013:
  - a) separated the supply of water between Upper and Lower Lantzville, not Upper/Lower Pressure Zone and,
  - b) the conflict of interest opinion of 2013 stated some members of Council were not in a conflict of interest regarding the Lantzville/Nanaimo water agreement because they lived in Lower Lantzville, even though these same individuals resided in the Upper Pressure zone at the time.
- 2) An article in the Nanaimo new Bulletin, dated May 30.2013, contains a quote from Al Kenning, CAO of the City of Nanaimo at the time, stating "the current proposal isn't to supply the entire area of Lantzville, it's to supply the area known as Upper Lantzville".
- 3) A June 18, 2013 memo to Council from Twyla Graff, the CAO of the day, stated "in discussions with Al Kenning on Tuesday, June 18, 2013 Mr Kenning has indicated that they will have the City's legal counsel amend the agreement to reflect the new recently negotiated principles."
- 4) In a September 12, 2014 email from Twyla Graff, the CAO of the day, it notes:
  - a) Al Kenning as the City of Nanaimo contact regarding negotiations resuming "if Lantzville were to supply 'Upper' Lantzville vs 'Lower'".
  - b) Water to be supplied to Upper Lantzville only.
- 5) The September 4, 2014 Memorandum of Understanding signed with Lone Tree Properties Ltd (The Foothills) specifically states in section 8 that the District would consider granting to Lone Tree connections to the Nanaimo System for up to 16 Foothills premises each year.
- 6) The Foothills is not in the Upper Zone, as noted in the current July 2017 draft water master plan.
- 7) The Lantzville Nanaimo Water, signed on September 8, 2014, agreement specifically references Upper Lantzville being the recipient of Nanaimo Water.
- 2. Notice from Councillor Coulson of His Intent to Move the following Motion November 6, 2017 regarding The Foothills Memorandum of Understanding For Information

THAT Council request a report from staff addressing:

- 1) How Council of the day could sign an MOU, dated September 4, 2014, with Lone Tree properties (The Foothills), offering up to 16 connections to Nanaimo water per year, when the Foothills lands are not part of the Upper Pressure Zone?
- 2) Is there any legal exposure/risk to the District for offering an amenity which could not be offered based on the restrictions of where Nanaimo water can be provided?
- 3. Notice from Councillor Coulson of His Intent to Move the following Motion November 6, 2017 regarding Legal Fees For Information

THAT Council requests staff prepare an annual report, to coincide with the annual budget cycle, outlining in general terms the topics/subjects on which legal fees have been spent; AND FURTHER THAT Council authorizes staff to release, in general terms, the amounts and topics/subjects of legal expenditures when so requested by members of the public.

# 4. Notice from Mayor Haime and Councillor Coulson of their Intent to Move the following Motion November 6, 2017 regarding New Water Connection Fees Bylaw – For Information

THAT Council directs staff to prepare required bylaws or amendments to existing bylaws for Council's consideration for new water connections to individual properties and water system expansion fees applicable to developments where the works and services are to be turned over to the District upon completion in the future including the Foothills development; AND FURTHER THAT this amount is to include but is not limited to the collection of an amount equal to the per connection fee to be levied on each connection upon the commencement of the Lantzville/Nanaimo Water Agreement.

# PUBLIC CLARIFICATION/INPUT PERIOD

- Brian Blood, Caillet Road, asked for clarification on whether the Foothills has an approved subdivision; and the requirement to provide amenities, i.e. provision of parkland
- John Halliwell, Lancrest Terrace, commented on the discussion about the MOU for the Foothills, and concerns about the amount of the legal expense budget
- Carol Halliwell, Lancrest Terrace, asked for clarification on the legal expense budget and commented on concerns about the amount of the legal expense budget
- Joan Moody, Millard Drive, commented on the Peterson Road Watermain not proceeding, attending Council meetings and waste of time due to lack of water.

# MOTION TO CLOSE THE MEETING TO THE PUBLIC

MOVED and SECONDED, THAT Council closes the meeting to the public, pursuant to section 90(1), (a), (c), (f), (i), and (2)(d) of the *Community Charter*, for the purpose of considering:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- labour or other employee relations;
- law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- a matter that, under another enactment, is such that the public may be excluded from the meeting.

# Opposed: Councillor Coulson

# CARRIED

# MEETING CLOSED TO THE PUBLIC: 10:20 pm

MEETING REOPENED TO THE PUBLIC: 10:55 pm, with all of Council in attendance, except Mayor Haime. Also in attendance: Ronald Campbell, Chief Administrative Officer and Trudy Coates, Director of Corporate Administration.

# ANNOUNCEMENTS FROM THE CLOSED MEETING

Council authorized release to the public of the following motion:

THAT Neil Rukus be appointed as the District of Lantzville Fire Chief; AND FURTHER THAT Council authorizes the Chief Administrative Officer to execute the employment contract.

Council also authorized staff to release to the public, in addition to posting on the District of Lantzville website, the following documents:

- September 12, 2016 Staff Report by Brad McRae re: Clarification on the Lantzville/Nanaimo Water Agreement; Defining Upper and Lower Lantzville;
- July 25, 2016 Legal Opinion Fulton & Company Ltd Re: District of Lantzville /City of Nanaimo Water Agreement.

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ADJOURNMENT MOVED and SECONDED, THAT Council adjourns the meeting. CARRIED UNANIMOUSLY

MEETING ADJOURNED: 10:55 pm

Certified Correct:

ORIGINAL SIGNED

Trudy Coates, Director of Corporate Administration

Confirmed this 6<sup>th</sup> day of November, 2017.

ORIGINAL SIGNED

Bob Colclough, Acting Mayor