

**Minutes of the Regular Meeting of Council of the District of Lantzville held on Monday, October 2, 2017 at 7:00 pm in the Council Chamber, Municipal Hall, 2<sup>nd</sup> Floor, 7192 Lantzville Road, Lantzville, BC**

**PRESENT:**      **Council:** Mayor Colin Haime  
                                         Councillor Bob Colclough  
                                         Councillor John Coulson  
                                         Councillor Will Geselbracht  
                                         Councillor Denise Haime  
                                         Councillor Dot Neary  
                                         Councillor Mark Swain

**Staff:** Ronald Campbell, Chief Administrative Officer  
                                         Trudy Coates, Director of Corporate Administration  
                                         Jeannie Beauchamp, Director of Financial Services  
                                         Fred Spears, Director of Public Works  
                                         Frank Limshue, Community Planner

The Mayor called the meeting to order at 7:00 pm.

**ADOPTION OF THE AGENDA**

MOVED and SECONDED, THAT Council adopts the October 2, 2017 regular Council meeting agenda, as amended with replacement pages for Item 14f) Request for Refund of Development Cost Charges.

**CARRIED UNANIMOUSLY**

**RECOGNITION – Nil**

**DECLARATION OF CONFLICT – Nil**

**PUBLIC AND STATUTORY HEARINGS – Nil**

**INVITED PRESENTATIONS AND PUBLIC DELEGATIONS – Nil**

**PUBLIC INPUT PERIOD – Nil**

**APPROVAL OF THE MINUTES**

MOVED and SECONDED, THAT Council approves the September 11, 2017 regular Council meeting minutes, as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES – Nil**

**CONSENT AGENDA – Nil**

**BYLAWS**

1. **Bylaw No. 60.35**

MOTION ON THE FLOOR FROM SEPTEMBER 11, 2017

THAT Council gives third reading to “District of Lantzville Zoning Bylaw No. 60, 2005, Amendment (7143 Caillet Road) Bylaw No. 60.35, 2017”.

C17-120      MOVED and SECONDED, THAT Council postpones the motion on the floor to after a Public Hearing to be held October 23, 2017.

Opposed: Councillor Swain

**CARRIED**

C17-121 **MOVED and SECONDED, THAT Council approves “District of Lantzville Zoning Bylaw No. 60, 2005, Amendment (7143 Caillet Road) Bylaw No. 60.35, 2017” to proceed to public hearing; AND FURTHER THAT Council schedules the Public Hearing for October 23, 2017 at 7:00 pm at the Council Chamber, Municipal Hall, 2<sup>nd</sup> Floor, 7192 Lantzville Road, Lantzville, BC.**

Opposed: Councillor Coulson

**CARRIED**

2. **Bylaw No. 146**

C17-122 **MOVED and SECONDED, THAT Council gives first three readings to “District of Lantzville 2018 Property Tax Exemption Bylaw No. 146, 2017”.**

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE – Nil**

**REPORTS**

1. **Mayor & Councillors – Verbal Updates**

- Councillor Swain reported on attending the Seaside Community Society’s open house and dinner at Costin Hall on September 30, 2017
- Councillor Haime reported on attending the Union of BC Municipalities (UBCM) Convention in Vancouver last week, and highlighted the meeting with the Ministry of Forests, Land and Natural Resource Operations and Rural Development regarding the Lantzville community support for proposal for the creation of the Knarston Creek Forest Corridor in Woodlot 1475
- Councillor Colclough reported on attending the Seaside Community Society open house and dinner at Costin Hall on September 30, 2017, and on attending the UBCM Convention
- Councillor Coulson reported on attending the UBCM Convention and the meeting with the Ministry regarding the Save the Lantzville Forest (Knarston Creek Forest Corridor) proposal
- Mayor Haime reported on attending the UBCM Convention.

2. **September 21, 2017 Parks and Recreation Commission Meeting Minutes & Recommendation**

C17-123 **MOVED and SECONDED, THAT Council instructs staff to incorporate into the 2018-2022 Financial Plan, the following projects, in priority order:**

Priority	Description	Year	Budget	Funding
1	Copley Ridge Recreation Trail (Woodlot)	2018	4,000	Carry Forward
2	Huddleston Park Upgrades – playground equipment replacement and addition of Toddler Facilities	2018	142,000	Parks Development Reserve
3	Fernmar Road to Andrea Crescent via Copley Park Trail	2018	5,500	Operating
4	Copley Park Upgrades – playground equipment replacement	2019	80,000	Parks Development Reserve

**CARRIED UNANIMOUSLY**

**UNFINISHED BUSINESS – Nil**

**NEW BUSINESS**

1. **Well Field Capacity Update** – For Information. Staff noted the typo on page 89, and the correction to include wells #12 and #5.

2. **Contract for the Disposal of the Interceptor Assets to the Regional District of Nanaimo**  
C17-124 MOVED and SECONDED, THAT Council approves the contract for the disposal of the interceptor assets to the Regional District of Nanaimo; AND FURTHER THAT Council authorizes the Chief Administrative Officer to execute the contract, substantially in the form in the October 2, 2017 Council agenda.  
**CARRIED UNANIMOUSLY**
3. **Water Master Plan Additional Tasks**  
C17-125 MOVED and SECONDED, THAT the additional tasks and budget of \$20,000 to complete the Water Master Plan be approved, AND FURTHER THAT the funding for the additional tasks be taken out of the \$30,000 contingency within the 2017 Financial Plan that was sourced from Water Surplus.  
Opposed: Councillors Coulson and Haime  
**CARRIED**
4. **Information Technology Support Services Request for Proposal Results and Contract Award**  
C17-126 MOVED and SECONDED, THAT Sea to Sky Network Solutions be retained as the District of Lantzville's Information Technology Support Services provider.  
**CARRIED UNANIMOUSLY**
5. **Amendment to the Official Community Plan Budget and Schedule**  
C17-127 MOVED and SECONDED, THAT Council approves an increase to the Official Community Plan Review budget by \$9,480, funded from general surplus, for the purpose of accommodating two additional meetings as requested by Council.  
Opposed: Mayor Haime, Councillors Coulson and Haime  
**CARRIED**
6. **Request for Refund of Development Cost Charges (DCCs) – 7191 Lancrest Terrace**  
C17-128 MOVED and SECONDED, THAT Council refunds Development Cost Charges of \$6,182.36 for Sanitary Sewer and \$3,893.51 for water to Ronald Osborne, the property owner at 7191 Lancrest Terrace.  
**CARRIED UNANIMOUSLY**

Council requested a report on the status of sewer DCCs for the Foothills and Lantzville Projects.

**INTRODUCTION OF LATE ITEMS – Nil**

**NOTICE OF MOTION – Nil**

**PUBLIC CLARIFICATION/INPUT PERIOD – Nil**

**MOTION TO CLOSE THE MEETING TO THE PUBLIC**

MOVED and SECONDED, THAT Council closes the meeting to the public, pursuant to section 90(1) (a) and (c) of the *Community Charter*, for the purpose of considering:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and
- labour relations or other employee relations.

**CARRIED UNANIMOUSLY**

MEETING CLOSED TO THE PUBLIC: 8:25 pm

MEETING REOPENED TO THE PUBLIC: 9:45 pm, with all of Council in attendance. Also in attendance: Ronald Campbell, Chief Administrative Officer and Trudy Coates, Director of Corporate Administration.

**ADJOURNMENT**

MOVED and SECONDED, THAT Council adjourns the meeting.

**CARRIED UNANIMOUSLY**

MEETING ADJOURNED: 9:45 pm

Certified Correct:

*ORIGINAL SIGNED*

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Trudy Coates, Director of Corporate Administration

Confirmed this 23<sup>rd</sup> day of October, 2017.

*ORIGINAL SIGNED*

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Colin Haime, Mayor