



District of Lantzville

Incorporated June 2003

FIRE CHIEF

Part-Time Exempt Position

The District of Lantzville requires a permanent Part-Time Exempt Fire Chief as the current Fire Chief has announced his retirement.

Reporting to the Chief Administrative Officer, the Fire Chief fills a senior position within the District of Lantzville, and is responsible for both the administrative and operational aspects of a Fire Chief. The successful applicant will be required to work with municipal staff, volunteers, external stakeholders, and the community to provide leadership from within. This is a highly visible role, with the expectation of the Fire Chief being both a leader and a community ambassador.

The successful applicant will be responsible for administration, budgeting, training, pre-fire planning, inspections, planning and operations, and maintenance.

The demands of the job require a commitment to respond when available and when called to emergencies. Your team will be comprised of both a volunteer Deputy Chief, and a complement of approximately 32 engaged and well-trained volunteer firefighters who respond to (in addition to fire calls) medical assist and motor vehicle incident calls.

Required knowledge, skills and abilities include:

- Minimum of five years' experience in a Fire Chief or Deputy Chief role with another municipality or similar organization or similar general experience.
- High-school diploma or equivalent
- Completed accredited post-secondary technical courses appropriate to this position;
- NFPA 1001-FF2 and Fire Services Instructor certifications and a minimum of F.S.O Level 1;
- Local Assistant to the Fire Commissioner experience;
- Demonstrated skills in firefighting and rescue operations, employee relations, budgeting, planning, training, and community engagement;
- Fire service supervisory experience with extensive knowledge, training, and practical experience in fire service codes, fire inspection/investigation, fire prevention, and emergency disaster management;
- A minimum of Incident Command System 200 (ICS 200);
- Proficient with FirePro software and standard computer software packages such as database and word processing software; and,
- Valid Class III driver's licence with air brakes endorsement.

OR an equivalent combination of education, training and experience. A Doctor's certificate of fitness, a criminal record check and a driver's abstract will be required prior to hire.

Lantzville is a place where you can enjoy a lifestyle with a friendly, supportive, and engaged community while close to amenities. Here, you will experience a warm and inviting community that embraces community involvement and participation. Your first experience of Minetown Day will give you the feel of a community that cares as it has for so many others that work and live in Lantzville.

The District of Lantzville offers a competitive salary, excellent benefits package, and supports continued career and professional development. Visit the District's website at www.lantzville.ca for a detailed job description. If you believe you're the right fit for the job, please email, fax, or mail your cover letter and detailed resume **by 4:00 p.m. on Monday, August 28, 2017** to:

Director of Corporate Administration
District of Lantzville
PO Box 100,7192 Lantzville Road
Lantzville, BC V0R 2H0

Phone: 250.390.4006 Fax: 250.390.5188 Email: trudy@lantzville.ca

All applications and enquiries will be kept confidential. Only candidates selected for an interview will be contacted.