

**DISTRICT OF LANTZVILLE  
BYLAW NO. 37.1**

**A Bylaw to Amend**

**District of Lantzville Land Use & Development Procedures & Fee Bylaw No. 37, 2005**

The Council of the District of Lantzville, in open meeting assembled, enacts as follows:

- A. **Section 8. NOTIFICATIONS** is hereby amended by adding the following:
1. **Section 8.2** which states "applications for an amendment to the Official Community Plan, Zoning Bylaw, Temporary Use Permit and/or any combination of the aforementioned applications will be subject to and in accordance with the provisions outlined in Schedule 'D' – Signage Requirements for Land Use Amendment Applications".
- B. **Schedule 'A'** of "District of Lantzville Zoning Bylaw No. 60, 2005" is hereby amended as follows:
1. By deleting Schedule 'A' as adopted, and replacing the Schedule with Schedule 'A', attached to and forming part of this Amendment Bylaw.
- C. Adding **Schedule 'D'**, attached to and forming part of this Amendment Bylaw.

This Bylaw may be cited as "District of Lantzville Land Use and Development Procedures and Fee Bylaw No. 37, 2005, Amendment Bylaw No. 37.1, 2006".

**READ A FIRST TIME** this 11<sup>th</sup> day of December, 2006.

**READ A SECOND TIME** this 11<sup>th</sup> day of December, 2006.

**READ A THIRD TIME** this 11<sup>th</sup> day of December, 2006.

**RECONSIDERED AND FINALLY ADOPTED** this 8<sup>th</sup> day of January, 2007

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director of Corporate Administration

I hereby certify that the above is a true and correct copy of "District of Lantzville Land Use and Development Procedures and Fee Bylaw No. 37, 2005, Amendment Bylaw No. 37.1, 2006" as adopted by Council of the District of Lantzville on the 8<sup>th</sup> day of January, 2007.

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Director of Corporate Administration

**SCHEDULE "A"**  
**DEVELOPMENT APPLICATION FEES**

**SUBDIVISION**

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Application Fee	\$900.00 + fee for proposed lots
Fee for each additional lot being subdivided from parent property (this fee does not apply to the parent property).	\$150.00
Amendment to a lot within a Strata Subdivision (fee required for each lot)	\$150.00

**ZONING BYLAW AMENDMENT**

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Single Family and Duplex Residential	\$1500.00 + \$900 PH Fee=\$2400
Multi-Unit Residential	\$2000.00 + \$900 PH Fee=\$2900
All Others	\$2000.00 + \$900 PH Fee=\$2900
Comprehensive Development Planning Area zone	\$2000.00 plus reviewing cost to the District @ \$100 per hour, to a maximum of \$25,000 to be paid before first reading + \$900 PH Fee
Text Amendment	\$1500.00 + \$900 PH Fee=\$2400
<b>PUBLIC HEARING FEES (PH)</b> (additional fee which applies to the above, refundable if Public Hearing notice is not distributed)	\$900.00

**OCP BYLAW AMENDMENT**

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Designation Change (discounted 50% if proceeding in conjunction and simultaneously with a zoning amendment application)	\$2000.00 + \$900 PH Fee=\$2900
Text Amendment (discounted 50% if proceeding in conjunction and simultaneously with a zoning amendment application)	\$2000.00 + \$900 PH Fee=\$2900
Designation change requiring a Regional Growth Strategy amendment or amendment to the Urban Containment Boundary as illustrated in the OCP	\$5000.00 + \$900 PH Fee=\$5900

<b>PUBLIC HEARING FEES</b> (additional fee which applies to the above, refundable if Public Hearing notice is not distributed. If applications are proceeding in conjunction and simultaneously, one Public Hearing Fee is required).	\$900.00
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**DEVELOPMENT APPLICATIONS**

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<b>DEVELOPMENT VARIANCE PERMIT</b>	\$750.00 + \$400 NF=\$1150
<b>DEVELOPMENT PERMIT</b>	\$1500.00 (no notice required)
<b>DEVELOPMENT PERMIT WITH VARIANCE(S)</b>	\$1650.00 + \$400 NF=\$2050
<b>TEMPORARY USE PERMIT</b>	\$750.00 + \$400 NF=\$1150
<b>NOTIFICATION FEE (NF)</b> <i>Additional fee which applies to the above, refundable if Notice is not distributed.</i>	\$400.00

**OTHER FEES**

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<b>DEVELOPMENT PERMIT AMENDMENT or EXTENSION</b>	\$600.00
<b>FILE RENEWAL FEE: payable to reinitiate a file on which written correspondence has not been received by the District of Lantzville for more than one year</b>	\$600.00
<b>MOBILE HOME PARK PERMIT</b>	\$1500.00
<b>BOARD OF VARIANCE</b>	\$300.00
<b>BYLAW AMENDMENT OTHER THAN ZONING OR OCP BYLAWS</b>	\$1200.00

## **SCHEDULE "D"**

### **SIGNAGE REQUIREMENTS FOR LAND USE AMENDMENT APPLICATIONS**

The District of Lantzville requires the following signage as part of the review process for any of the following applications:

1. Official Community Plan Amendment
2. Zoning Bylaw Amendment
3. Temporary Use Permit
4. And/or any combination of the above permits.

When an application has been received and/or Council has introduced a Bylaw to amend the land use for a property or properties, the applicant shall post notice of the application in accordance with the specifications following.

#### **1.0 Timing of the Notice**

- 1.1 The notice shall be posted a minimum of ten (10) days prior to either:
  - 1.1.1 A Public Information Meeting or public consultation event on the proposed development, if required by the District of Lantzville; or
  - 1.1.2 The application advancing to the District of Lantzville Council whichever is first occurring.
- 1.2 If a Public Information Meeting or public consultation event is required by the District of Lantzville, the date, time, and location of the event shall be identified on the on-site signage.
- 1.3 If the application is advancing to a meeting of the District of Lantzville Council, the date, time and location of the meeting shall be identified on the on-site signage.

#### **2.0 Siting of the Notice**

- 2.1 The notice shall be posted in a location unobstructed to view from the most visible and/or traveled public road right of way adjoining the subject property.
- 2.2 The notice shall be posted no more than 6.0 metres from the property line abutting the public road right of way.
- 2.3 Where the property abuts two or more streets, the notice shall be posted no further than six metres from each abutting street or alternatively from the intersection point of the two streets at a 45 degree angle.
- 2.4 Where the placement of a required notice is not feasible, the notice may be posted in another location subject to the approval of the District of Lantzville.

- 2.5 Where the property abuts the Inland Island Highway and at least one other developed public right of way, notice must be directed to the public right of way.
- 2.6 Where the notice is mounted to a building or fence, the view of the notice must be unobstructed and the bottom edge of the notice must be a minimum of 1.0 metres and a maximum of 3.0 metres from the existing grade.

### **3.0 Failure to Post Notice**

- 3.1 Failure by the applicant to post notice shall result in the application ceasing to advance through the land use amendment review process.
- 3.2 Where an amendment application has ceased to advance due to failure of the applicant to post notice as required in this Bylaw, no refund of the Public Hearing Fee or Notification Fee shall be granted.

### **4.0 Notice Removal**

- 4.1 Any notice required to be placed on a property shall be removed no later than seven (7) days after the date of adoption of an amendment bylaw by the District of Lantzville.
- 4.2 Notwithstanding 4.1, if an application does not proceed to adoption, any notice required to be placed on a property shall be removed no later than seven (7) days after the date of a decision by the District of Lantzville to not proceed with the amendment process.

**5.0 Notice Content**

Line  
No.

1	<b>TYPE OF APPLICATION</b>	
2	<b>AN APPLICATION HAS BEEN SUBMITTED TO THE DISTRICT OF LANTZVILLE</b>	
3	<b>TO _____ (REZONE/AMEND) THIS PROPERTY FROM _____ TO _____</b>	
4	<b>TO PERMIT _____</b>	
5		FOR FURTHER INFORMATION
6	<i>Insert a map showing the location plan and legal description/civic address</i>	CONTACT: _____
7		THE APPLICANT (COMPANY NAME):
8		NAME: _____
9		ADDRESS: _____
		PHONE/EMAIL: _____
10	A Public Information Meeting will be held	District of Lantzville
11	ON:	7192 Lantzville Road
12	PLACE:	Lantzville, BC V0R 2H0
13	LOCATION:	Phone: (250) 390-4006
		Email: district@lantzville.ca

**6.0 Notice Lettering**

6.1 The notice shall be posted as a white background with black lettering.

6.2 The notice shall be framed by a black border.

6.3 Lettering shall be in BLOCK HELVETICA CAPITALS/lower case as illustrated, with the following minimum height for each line in the notice as indicated in Section 5.0 of this Bylaw:

- 6.3.1 Line 1            15.0 cm
- 6.3.2 Line 2            7.5 cm
- 6.3.3 Line 3            7.5 cm
- 6.3.4 Line 4            7.5 cm
- 6.3.5 Line 5            4.0 cm
- 6.3.6 Line 6            4.0 cm
- 6.3.7 Line 7            4.0 cm
- 6.3.8 Line 8            4.0 cm
- 6.3.9 Line 9            4.0 cm
- 6.3.10 Line 10        4.0 cm
- 6.3.11 Line 11        4.0 cm
- 6.3.12 Line 12        4.0 cm
- 6.3.13 Line 13        4.0 cm

**7.0 Notice Size**

7.1 The notice shall not be less than 122 cm by 244 cm (4' by 8') as shown in Section 8.0 of this Bylaw.

**8.0 Notice Posting**

*(not to scale)*

